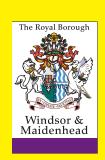


April – July 2015

## Children's Centres Guide

Your guide to activities and services within the Windsor/Datchet Hub, for families with children under 5





#### I am Josh

I am Josh. I have Down Syndrome. I am not Down Syndrome. I am Josh.

Down Syndrome is the common name for Trisomy 21. This means that I have three copies of my 21<sup>st</sup> chromosome, whereas most people only have 2. Because of this I have some physical characteristics that look different to other people, it is harder for me to learn and it is harder for me to work my muscles than other people.

When people realise I have Down Syndrome, most of them think my mother is really old. But actually, the average age of a mum at diagnosis is 28. My mum isn't quite that young but she keeps telling me she didn't come from the ark (he, he).

Some people feel very confused as they think that no one gets born with Down Syndrome now. But Down Syndrome cannot be prevented, and it cannot be cured. In fact, right now, it can't even always be accurately detected. In half the cases of Down Syndrome, it is only found at birth - just like me. But what people don't know is that we are miracles. Where Down Syndrome is detected, more than 90% people terminate their pregnancy and the nurses told me that, when found at birth, 20% babies are never taken home. So the fact that children like me survive and are in loving homes is quite miraculous.

The other thing most people don't realise is how much most Down Syndrome children have had to fight so far. About half of us are born with heart issues, and about 20% have bowel issues so many need surgery in the first few months of their life. Having Down Syndrome makes you more likely to get a large range of conditions – epilepsy, autism, poor vision etc. So far, I'm lucky to have missed most of these but I do have moderate hearing loss due to my ear canals being very small and being filled with fluid.

But actually life for me is very similar to another toddler. I learned to sit by myself at 8 months, learned to crawl at 10 months and now, at 19 months like to cruise around the house. The doctors seem to be quite impressed with my physical progress but they don't realise that I have a twin sister and an elder sister playing rough and tumble with me all the time. They don't give me any special treatment. Nothing like having to fight for attention (he, he). I sometimes can be naughty, but most of the time I am happy, determined, funny and very affectionate.

I do have a lot more appointments than the average child. I see audiology, orthoptics, orthotics, physio, a community paediatrician, teacher of the deaf, portage teacher... – the list is endless. They are always giving me more exercises to do so that people with Down Syndrome achieve more than they have ever done before.

And some scientists have decided that people with Down Syndrome might actually hold the clues to beating some pretty serious diseases. As an example, scientists believe they have detected some markers for Alzheimers. All people with Down Syndrome have these, but not all people with Down Syndrome develop Alzheimers. So scientists think that if they understand how some people with Down Syndrome beat them, they might be able to develop a cure for Alzheimers overall. They approached my mum, and so now my twin sister and I are participating in a medical study at Birbeck College to see if we can help them.

Probably the biggest challenge for me is learning to speak. Because of my learning disability I find it hard to learn what things are. Because of my hearing loss it's hard to hear different speech sounds clearly. And because my mouth muscles don't work well it's hard for me to make sounds. Luckily a group called Chatterbox is helping me. They provide private speech and language one a week where I learn exercises for my mouth and throat, practice making different sounds and learn words and how sentences are constructed.

I love meeting people and am always out and about. If you see me do come and chat. You might need to give me a bit more to respond because sometimes I have to think about things for a bit longer. But I'm very sociable and love meeting new people.

And remember, I am Josh. I have Down Syndrome but I am not Down Syndrome. I am Josh.

If anyone would like more information about Down Syndrome or about Chatterbox, please feel free to contact Clare McIntosh on (0118) 932 1435 or <a href="mailto:claremcintosh.uk@gmail.com">claremcintosh.uk@gmail.com</a> Donations to Chatterbox can be made at <a href="http://ebdssg.org.uk">http://ebdssg.org.uk</a>

#### Welcome to our guide

#### Inside this issue

P4/ ADULT WITH CHILD **ACTIVITIES** Details of weekly play sessions

P9/ ARTICLE ON TRANSITION **GROUPS** 

P14-15/VOLUNTEERING IN **CHILDREN'S CENTRES** 

P22/ PARENTING SERVICES Details of courses and support groups

P25/ FOR NEWBORN AND **BABIES** Details of clinics and support groups in your area

P27/ WORK AND FINANCES Help with finding work, money and debt advice

P29/USFFUL CONTACTS Contact details of other services in your local area

P33/ REGISTRATION FORM Complete this form to register with your local Children's Centres

#### Key

To make it easy to follow we have set out pages by day and then in order of the time the activity begins. Each activity has a series of icons to guide you



Datchet Children's Centre



There is a cost involved



Lawns Children's Centre



**Please** contact organiser before attending



**Poppies** Children's Centre



Term time only



South Ascot Children's Centre



In partnership with the Health **Visiting Team** 



**Eton Wick** Children's Centre



Suitable for children aged 0-12 months



Old Windsor Youth and Community Centre



Suitable for children aged 3-12 months



The Manor Children's Centre



Suitable for children aged 18 months to 5 years



Wraysbury Village Hall



Suitable for children aged 0-5 years



A Children's Centre activity supported by qualified staff



Suitable for 1-2yrs children aged

#### Monday

9.30am - 10.15am Weekly/ Book

10.45am - 11.30am Weekly/ Book

# Music Zone Adult and Child Activity









£3.00 per session, £1 for siblings

Come and enjoy a fun, guided musical session with lots of singing, stomping, clapping, wriggling and just having a good time!

#### **Datchet Children's Centre**

Datchet St Mary's CofE Primary Academy, The Green, Datchet SL3 9EJ

Ticky 07533 611413 childrens.centres@rbwm.gov.uk

# Do you need this information translated?

كياآب ن معلومات كاترجمه ابذي زبان من جائح بين؟

¿Necesita esta información traducida?

Czy potrzebujesz tej informacji w języku?

Avez-vous besoin de cette information traduite?

9.45am - 10.30am Weekly/ Drop in

#### Agile Monkeys (Pilates for Mummy and Baby) Adult and Child Activity











£36 for 6 weeks

This class will help new mums build strength and stamina, improving muscle tone in weak areas such as the pelvic floor and abdominals, although Dads can also benefit from strengthening these areas also so the class is not exclusively for Mummies! Babies (non walkers) are safely placed on mats while you enjoy your workout. There is no pressure to complete whole class if you need to feed or change or soothe your little one

#### **Benefits**

Meet new Mums, reduce and prevent back pain, improve flexibility, improve posture, regain abdominal strength, increase stamina.

All participants need to have clearance to exercise from their GP before embarking on this programme.

An ideal class as an introduction to exercise after childbirth.

#### Lawns Children's Centre

Imperial Road, Windsor, SL4 3RU

**2** 07955796253

#### Monday



Come and join the Advisory Board.

> See page 32 for details.

1.30pm - 3pm

Weekly/Drop in

#### **Nurture Group** Drop in & play









Voluntary donation for tea and coffee

Children's Centres and Health Visiting team working in partnership to offer an opportunity for parents to meet other parents, and seek advice from Health and Children's Centre Staff

#### **Datchet Children's Centre**

Datchet St Mary's CofE Primary Academy, The Green, Datchet SL3 9EJ

**2** 01753 582564 childrens.centres@rbwm.gov.uk



amily Friends Provides Short term support to families who are facing difficult times and enables them to get back on their feet. Their help is free, confidential and open to any family living in the Borough of Windsor Royal

and Maidenhead with a child aged 0-13 years. They have both volunteers and paid workers who help families. For more information, please visit their website: www.familyfriends.org.uk or telephone:

0300 800 1005 (during office hours)

#### **Tuesday**

9.15am - 11.30am Weekly/Drop in

#### Childminders/ Nannies Play Session

Drop in & play







Free session arranged by Childminders, for Childminder's and Nannies

A play session for babies, children and their Childminders.

Activities for the children and an opportunity for Childminders to network and share good practice

#### Lawns Children's Centre Imperial Road, Windsor, SL4 3RU

Debbie Coumbe 07919 530285 debbie.coumbe@btinternet.com

**Volunteers** urgently needed to help with groups Please see page 14

9.30am - 11am Weekly/Drop in

#### Stay and Play Drop in & play





£1.50 Contribution per family

Stay and Play sessions give parents/ carers and their children the opportunity to play together in a stimulating and fun environment which is supported by qualified Early Years Practitioners.

Each session offers a range of activities, promoting the child's development, whilst also providing ideas of things to do at home

#### **Poppies Children's Centre**

Kenneally, Broom Farm Estate, SL4 4XP

**2** 01753 582564 childrens.centres@rbwm.gov.uk

9.30am-12.00pm Weekly/Drop in

#### **Open Access Play** Session. New

Drop in & Play



M 0-5 CC £



Come along and play, in this session you can come and access the children centre and play with the equipment, read the resources, meet your friends and make new ones. Staff do not support this session but are on site if you have questions, queries and feedback. Fun for all children under 5 years with time to play with the adults that they arrive with.

#### **The Manor Youth Centre Dedworth** Hanover Way, Windsor, SL4 5NW

**2** 01753 582564 childrens.centres@rbwm.gov.uk

#### **Tuesday**

10am - 11.30am Weekly/Drop in

# Stay and Play Drop in & play









£1.50 Contribution per family

Stay and Play sessions give parents/ carers and their children the opportunity to play together in a stimulating and fun environment which is supported by qualified Early Years Practitioners.

Each session offers a range of activities, promoting the child's development, whilst also providing ideas of things to do at home

**Old Windsor Youth and Community** Robin Willis Way, Old Windsor, SL4 2PX

 1.45pm – 2.45pm

Book

# Nurture Babes Baby Massage Adult and Child Activity











£50 for 5 sessions which includes free massage oil

#### Contact provider for dates

Come along and join the fun at our Nurture Babes Baby Massage classes. Baby massage helps develop the attachment bond between parent and baby as well as promoting better sleep and relieving symptoms of colic, teething and constipation.

#### **Datchet Children's Centre**

Datchet St Mary's CofE Primary Academy, The Green, Datchet SL3 9EJ

2 07958 740415 (Sharon) www.nurturebabes.co.uk

#### **Advisory Board**

We are now recruiting new parents to join our Advisory Board and keen to hear from interested people

Please see pg 32 for more information or contact Serena

Tel: 01753 582564

#### Tuesday

1pm - 3.30pm Weekly/Book

#### **Using Your Senses** Adult and Child Activity









1:1 sensory session

This session is for babies under the age of 1 or children with additional needs.

Each session will use a range of sensory equipment, in a relaxing environment that will help parents and children bond whilst developing children's skills through their senses

#### **Eton Wick Children's Centre**

Eton Wick CofE First School, Sheepcote Road, Eton Wick SL4 6JB

**2** 01753 582564 childrens.centres@rbwm.gov.uk

1.30pm - 3pm Weekly/Drop in

#### Nurture Group Drop in & play









Voluntary donation for tea and coffee

Children's Centres and Health Visiting team working in partnership to offer an opportunity for parents to meet other parents, and seek advice from Health and Children's Centre Staff

#### The Manor Children's Centre

Dedworth, Hanover Way, Windsor, SL4 5NW

**2** 01753 582564 childrens.centres@rbwm.gov.uk 1.30pm – 3pm Weekly/ Drop in

#### Inbetweenies

#### Drop in & play









£1.50 Contribution per family

Play and learn in this brand new group set up for all children who have out grown the Nurture Group but are not quite ready for the Stay and Play sessions. You can start your own Learning Journal, have fun with the toys and equipment on hand for you and build up confidence with moving around and making friends before you get involved with the fun at our Stay and Plays.

#### Lawns Children's Centre Imperial Road, Windsor, SL4 3RU

**2** 01753 582564 childrens.centre@rbwm.gov.uk



### TRANSITION GROUPS



- Is your child going to be starting nursery school soon?
- Would you like to help boost both theirs and your confidence about this new transition?
- Would you both like to make new friends before your start and meet some of the children who you will go to nursery with?
- Would you like some practical information to go to nursery with about your child around his/her development so far?
- Would you like to have some fun with your child before they start on their nursery career?

If you have answered yes to any of the questions above - then look no further.....

We are now running transition groups across the Windsor/Datchet hub to help your children settle into their new nursery place with confidence and friendships. Once they have attended the transition group they will have their very own Learning Journal to take along with them to the new nursery school to show off what they have already learnt. As parents/carers you will find pleasure in sending them off with new found confidence in knowing new friends and looking forward to their new adventure.

For more information please call Aimee Deacon on 01753 582564 at Little Cygnets Children's Centre.

#### Wednesday

1.30pm-3pm Weekly/Dropin

# Young Parents Group Drop in & play









First and Third Wednesday of the month.

For Parents and Carers aged 25 and under with children under 5 years, come and have fun with new activities, and gain information and advice from our highly qualified and supportive staff

#### Poppies Children's Centre

Kenneally, Broom Farm Estate, SL4 4XP

**2** 01753 582564

childrens.centres@rbwm.gov.uk

1.45pm - 2.45pm

Book

# Nurture Babes Baby Massage Adult and Child Activity











£50 for 5 sessions which includes free massage oil

#### Contact provider for dates

Come along and join the fun at our Nurture Babes Baby Massage classes. Baby massage helps develop the attachment bond between parent and baby as well as promoting better sleep and relieving symptoms of colic, teething and constipation.

#### **Lawns Children's Centre**

Imperial Road, Windsor, SL4 3RU

© 07958 740415 (Sharon) www.nurturebabes.co.uk



10am - 11.30am Weekly/Drop in

## Parents 4 Parents Drop in & play









£1.50 contribution per family

A parent/ carer run play session for parents/ carers to enjoy together with their children within the nurturing environment of the Children's Centre. Please note that this group is run by volunteers

#### **Lawns Children's Centre**

Imperial Road, Windsor, SL4 3RU

**2** 01753 582564

childrens.centres@rbwm.gov.uk

1.30pm - 3pm Weekly/Drop in

# Stay and Play Drop in & play









£1.50 Contribution per family

Stay and Play sessions give parents/ carers and their children the opportunity to play together in a stimulating and fun environment which is supported by qualified Early Years Practitioners.

Each session offers a range of activities, promoting the child's development, whilst also providing ideas of things to do at home

#### **Datchet Children's Centre**

Datchet St Mary's CofE Primary Academy, The Green, Datchet SL3 9EJ

**2** 01753 582564

childrens.centres@rbwm.gov.uk

#### Wednesday

9.30am - 11am Weekly/Drop in

## Stay and Play Drop in & play









Stay and Play sessions give parents/ carers and their children the opportunity to play together in a stimulating and fun environment which is supported by qualified Early Years Practitioners.

Each session offers a range of activities, promoting the child's development, whilst also providing ideas of things to do at home.

**Wraysbury Village Hall,** The Green Wraysbury, TW19 5NA



#### www.ebwomensaid.org.uk

Imagine, being afraid to go to sleep at night, being afraid to wake up in the morning.

Imagine, being denied food, warmth or sleep.

Imagine, being a prisoner in your own home. Imagine, permanent injuries and sometimes death.

Imagine, living with domestic violence...Imagine

Free phone 24hr Domestic Violence Helpline 0800 0852 654

# Have you changed your email or home address since registering with the Children's Centre?

If you have, please could you let us know so that you don't miss out on receiving

information about Children's Centre Services

Email: Childrens.Centres@rbwm.gov.uk

#### **Thursday**

#### Speech & Datchet Language **Drop in**

Do you have concerns about your child's communication and speech development? Come along and speak to a friendly Speech and Language Therapist who will give advice and support or, if necessary a referral to the Speech and Language Service (S&L)

This drop in is suitable for children up to the age of 5 years

> 1pm - 3pm Thursday 14th May and Thursday 9th July

**Datchet Children's Centre** Datchet St Mary's CofE Primary Academy, The Green, Datchet SL3 9EJ

Weekly/Drop in 9.30am -11am

#### Childminders Play Session

Drop in & play









Arranged by Childminders for Childminder's

A play session for babies, children and their Childminders. Activities for the children and an opportunity for Childminders to network and share good practice

#### **Datchet Children's Centre**

Datchet St Mary's CofE Primary Academy, The Green, Datchet SL3 9EJ

Contact Emma and Ajay

Email: rainbowwellies@yahoo.co.uk

9.45am - 10.30am Weekly/Book

10.45am - 11.30am Weekly/Book

11.45am - 12.30pm Weekly/Book

#### Hartbeeps

Parent and Child

Activity













£30 for a 6 week term or drop in available,

£5 per session

Discounted sibling rate available!

9.45am - 10.30am - Walking to 4 years

10.45am - 11.30am - Babies sitting to walking

11.45am - 12.30pm - 0 to 6 months

Big fun, magical music and sensory classes for babies and toddlers in Maidenhead, and Windsor!

Challenging accepted definitions of baby and toddler music classes, Hartbeeps creates innovative, multi-sensory and highly interactive productions for the very young.

By transforming everyday environments into colourful, tactile wonderlands we invite our participants to join us in a world of the imagination. Using clever state of the art music production, original music composition, sound effects, songs and sound plays, lighting effects, innovative props and puppetry together with a vast array of multi-sensory techniques, we create original and highly specialised experiences for our young Hartbeepers.

#### **Poppies Children's Centre**

Kenneally, Broom Farm Estate, SL4 4XP

**Table 1** Liz or Nick: 07985 935662 Email:liz@hartbeeps.com www.hartbeeps.com

**Thursday** 

10am - 11am

Weekly

# Stay and Play Drop in & play







1.00pm - 2.30pm Weekly/Drop in



£1.50 contribution per family

Stay and Play sessions give parents/ carers and their children the opportunity to play together in a stimulating and fun environment which is supported by qualified Early Years Practitioners.

Each session offers a range of activities, promoting the child's development, whilst also providing ideas of things to do at home

The Manor Children's Centre Hanover Way, Windsor, SL4 5NW,

© 01753 582564 childrens.centres@rbwm.gov.uk

# Messy Monets Adult and Child Activity











£5 per session £4 sibling rate



Aimed at children 16months+, each one hour session will always involve painting, some dough/clay fun, followed up by creating another mini masterpiece out of various materials.

At each session, children will proudly take home two items they have made, making Messy Monets great value for money.

Classes are themed so children not only express themselves by what they create, but learn about the world as well.

Old Windsor Youth and Community Centre,

Robin Willis Way, Old Windsor, SL4 2PX,

**2** 07974 113434

Email: melissa@messymonets.co.uk www.messymonets.co.uk www.facebook.com/messymonets

#### Speech & Language Drop in



Do you have concerns about your child's communication and speech development? Come along and speak to a friendly Speech and Language Therapist who will give advice and support or, if necessary a referral to the Speech and Language Service (S&L)

This drop in is suitable for children up to the age of 5 years

9am - 11.30am Every Thursday

**The Manor Children's Centre** Dedworth, Hanover Way, Windsor, SL4 5NW



# **Parent Champions**

Parent Champions are parent led volunteers who work in the community to provide families with information on a range of services and activities on offer at your local Children's Centre.

This includes information on:

- Two year old funding
- · Parenting services
- Accessing and enjoying their local

Children's Centre

For more information please email Childrens.centres@rbwm.gov.uk or phone 01753 582564



#### **Volunteer now**

"Parent Champions act as advocates and peer advisers to other parents in the community" -Family and Childcare Trust



Parent Champions are volunteers working within the community with the aim to:

- Encourage as many parents as possible to use services and activities on offer in their local Children's Centre.
- · Promote Two Year Old Funding
- Promote Parenting Services

If you have a few hours to spare and enjoy talking to families, then you could become a Parent Champion and help families to take up opportunities that will make a difference to them.

In return we will offer you free accredited training and support



## Become a Children's Centre Volunteer

#### Volunteer today

We urgently need volunteers to help with services within the Children's Centre. In return we can offer you free accredited training and support.

By volunteering for your local Children's Centre, not only will you be giving something back to your community but you will also be helping families whilst gaining new skills and experiences.

So if you have some time to give, check out the volunteering roles below

For more information please phone 01753 582564

Monday	Tuesday	Wednesday	Thursday	Friday
Datchet Children's Centre Volunteer Receptionist and Parent Greeter  9am – 12pm	Poppies Children's Centre Stay and Play Helper 9am – 11.30am	Datchet Children's Centre Volunteer Receptionist and Parent Greeter 9am – 12pm		Datchet Children's Centre Volunteer Receptionist and Parent Greeter 9am – 12pm
	Old Windsor Children's Centre Stay and Play Helper 9.30am – 12pm	Lawns Children's Centre Group Helper 9.30am – 12pm		South Ascot Children's Centre Stay and Play Helper 9am – 11.30am
		Afternoon		
Datchet Children's Centre Volunteer Receptionist and Parent Greeter 12pm – 3pm		Datchet Children's Centre Volunteer Receptionist and Parent Greeter 12pm – 3pm	Manor Children's Centre Stay and Play Helper 12.30pm – 3pm	Datchet Children's Centre Volunteer Receptionist and Parent Greeter 12pm – 3pm
Lawns Children's Centre Stay and Play Helper		Datchet Children's Centre Stay and Play Helper	South Ascot Children's Centre Nurture Group Helper	Poppies Children's Centre Children's Centre Helper
1pm – 3.30pm		1pm – 3.30pm	1pm – 3.30pm	12pm – 3pm

#### **Thursday**

# Speech & Language Drop in

Do you have concerns about your child's communication and speech development? Come along and speak to a friendly Speech and Language Therapist who will give advice and support or, if necessary a referral to the Speech and Language Service (S&L)

This drop in is suitable for children up to the age of 5 years

1pm - 3pm Thursday 11th June

Eton Wick Children's Centre
Eton Wick CofE First School,
Sheepcote Road,
Eton Wick, SL4 6JB

# Little Soldiers Drop in and Play





1.30 – 3pm







Weekly/Drop in

Voluntary contribution of £1.50

For all Army families in the Windsor/ Datchet Hub

Come along and join in the fun, lots of toys and activities for you and your child whilst also getting to meet other families who's partner are serving in the Army

#### Poppies Children's Centre

Kenneally, Broom Farm Estate, SL4 4XP

**2** 01753 582564

childrens.centres@rbwm.gov.uk

1.30pm - 3pm Weekly/Drop in

# Sensory Stars Adult and Child Activity



Eton

Wick







A sensory group for children aged 0-5 yrs

Each session will use a range of sensory equipment, in a relaxing environment that will help parents and children bond whilst developing children's skills through their senses

#### **Eton Wick Children's Centre**

Eton Wick CofE First School, Sheepcote Road, Eton Wick SL4 6JB

**2** 01753 582564

childrens.centres@rbwm.gov.uk

1.30pm - 3pm Weekly/Drop in

## Nurture Group Drop in & play









The Nurture Group is held at All Souls Church Hall

Voluntary donation for tea and coffee

Children's Centres and Health Visiting team working in partnership to offer an opportunity for parents to meet other parents, and seek advice from Health and Children's Centre Staff

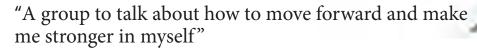
#### All Souls Church Hall

Church Road, Ascot, SL5 9DP

**2** 01753 582564

childrens.centres@rbwm.gov.uk

#### The Freedom Programme





Do you feel afraid of your partner a lot of the time?

Is your partner excessively jealous and possessive?

Do you feel you are walking on eggshells to avoid making your partner angry or aggressive?

Does your partner blame you for everything?

Does your partner pressure you to have sex when you don't want to?

Is your partner constantly criticising you and putting you down in front of others?

Does your partner tell you what to wear, who to see and where you can or cannot go?

#### THESE ARE ONLY A FEW OF THE SIGNS THAT YOU COULD BE SUFFERING DOMESTIC ABUSE

Drop in to a Freedom Programme Support Group near you – the group looks at why men abuse their partners and children, and to recognise the beliefs that they hold which allows them to do it. It is a 12 week rolling programme with no waiting list so you can join at any time.

This programme is open to any women who wish to learn more about the reality of domestic abuse. It is confidential and you can be sure of a warm welcome

You will be free to come, free to go, free to think, free to feel, free to laugh, free to cry, free to share, free to choose, free to be yourself, free to feel empowered.

Contact: 01753 582564 Childcare available (free)



#### **Friday**

9.30am - 10.15am Weekly/Book

10.30am - 11.15am Weekly/Book

11.30am - 12.15pm Weekly/Book

#### Hartbeeps

Parent and Child **Activity** 











9.30am - 10.15am - **Happy House** (for children walking to four years)

10.30am - 11.15am - **Baby Beeps** (for babies sitting to toddling/walking)

11.30am - 12.15pm - Baby Bells (for babies from birth to sitting)

Big fun, magical music and sensory classes for babies and toddlers in Maidenhead, and Windsor!

Challenging accepted definitions of baby and toddler music classes, Hartbeeps creates innovative, multi-sensory and highly interactive productions for the very young.

By transforming everyday environments into colourful, tactile wonderlands we invite our participants to join us in a world of the imagination. Using clever state of the art music production, original music composition, sound effects, songs and sound plays, lighting effects, innovative props and puppetry together with a vast array of multi-sensory techniques, we create original and highly specialised experiences for our young Hartbeepers.

#### **All Souls Church Hall**

Church Road, Ascot, SL5 9DP

**Rachel 07921 235378** 

Email: rachel@hartbeeps.com www.hartbeeps.com

9.30am - 10.15am Weekly/Book

10.25am - 11.10am Weekly/Book

#### Jo Jingles Adult and Child Activity











5 sessions £25 10 sessions £50

Discounted rate available for siblings!

Free taster session available on request

9.30am - 10.15am Crawling to 2 years 10.25am - 11.10am 2 years +

Educational, Creative & FUN!

MUSIC, SINGING & MOVEMENT classes for babies and pre-school age children from 3 months to 5 years of age.

Fun early learning in a relaxed and caring environment.

#### Lawns Children's Centre

Imperial Road, Windsor, SL4 3RU

Roz: 01628 631202 or 07876 328047 Email: jojingleswam@outlook.com http://windsor.jojingles.com

**Friday** 

10am - 12pm Monthly/Drop in

#### **NCT** Drop in

Drop in & play









A group run by the NCT

This group runs monthly

Dates as follows: 22nd May and 26th June

#### **Datchet Children's Centre**

Datchet St Mary's CofE Primary Academy, The Green, Datchet SL3 9EJ

Tannah: 07795 148505

1.00pm - 2.30pm Weekly/Drop in

#### Stay and Play Drop in & play









£1.50 contribution per family

Stay and Play sessions give parents/ carers and their children the opportunity to play together in a stimulating and fun environment which is supported by qualified Early Years Practitioners.

Each session offers a range of activities, promoting the child's development, whilst also providing ideas of things to do at home

#### **Creative Little Footsteps Preschool**

South Ascot Church Hall Church Road, South Ascot SL5 9DP

**2** 01753 582564 childrens.centres@rbwm.gov.uk 10.30am – 12pm Weekly/Drop in

#### Twins and Triplets Group

Drop in & play









£1.50 voluntary contribution per family

Double and triple the fun and learning in this new group for all families with multiple births. With such a large number of twins and triplets living in our hub we have set this time aside for you to come together and make friends, chat to staff and access all the information and support on offer at Datchet Children's Centre

Please note this group does not run when the NCT group is on - 22nd May and 26th June.

#### **Datchet Children's Centre**

Datchet St Mary's CofE Primary Academy, The Green, Datchet, SL3 9EJ

**2** 01753 582564

childrens.centres@rbwm.gov.uk

1.30pm – 3pm Weekly/ Drop in

#### Soft Play Drop in & play



CC



A session of soft stuff. Soft play is about exploring, playing and learning in a safe area of soft play equipment. It is a popular session and includes lots of laughter and a new way to play with your friends.

#### **Datchet Children's Centre**

Datchet St Mary's CofE Primary Academy, The Green, Datchet, SL3 9EJ

**2** 01753 582564 childrens.centres@rbwm.gov.uk

#### **Friday**

(1.15pm - 2.45pm Weekly/Drop in)

#### Twinkle Twinkle

Parent and Child Activity for children with Special Needs







A voluntary group run by parents

A fun and supportive session for children with Special Needs..

Come along and chat to other parents whilst your child enjoys the toys and activities available

From 1.30pm Hartbeeps also delivers sensory play.

#### Poppies Children's Centre

Kenneally, Broom Farm Estate, SL4 4XP

Clare: 07789 572397 childrens.centres@rbwm.gov.uk



The Soldiers, Sailors, Airmen and Families Association

We provide financial, practical and emotional assistance to anyone that is currently serving or has ever served in the Army, Navy or RAF, and their families.

Contact: 0845 241 7141

www.ssafa.org.uk

2pm - 4pm Weekly/Drop in

#### Die Kleinen Racker Drop in & play









£1.50 contribution per family

For German speaking families or those who speak German as an additional language

A fun free play session, with German stories and songs at the end of the session run by friendly German speaking parents

#### **Lawns Children's Centre** Imperial Road, Windsor, SL4 3RU

Steffi: 07715 597336
Mona: 07957 233304

#### Citizens Advice Bureau



The Maidenhead Citizens Advice Bureau offers practical, up-to-date information and advice on a wide range of topics, including: debt, benefits, housing, employment, immigration, consumer and other problems

Contact Maidenhead CAB on: 01628 674842

#### **CAB Drop - in Sessions**

The Citizens advice bureau has drop-in sessions for an initial needs assessment

For more information please visit Citizens Advice National Website: www.adviceguide.org.uk

#### **Saturday**

10am - 11.30am - Drop in

#### Messy Play Drop in & play







All the mess of perfect play experiences ready made in the children centre. Don't wear your new clothes come and be prepared to have plenty of new experiences, come get involved in the squidgy, messy fun that is on at Datchet Children Centre on Saturday mornings. Wet wipes and towels on offer to clean yourselves up afterwards!

#### **Datchet Children's Centre**

Datchet St Mary's CofE Primary Academy, The Green, Datchet, SL3 9EJ

**2** 01753 582564

childrens.centres@rbwm.gov.uk

#### **NCT First Aid** Courses

This is a short basic course that covers the basics such as CPR for babies and children, managing a choking emergency, febrile convulsions, burns, scalds, asthma, plus adding in other areas, such as everyday illnesses, if time allows.

25th April 2015

#### **Datchet Children's Centre**

Datchet St Mary's CofE Primary Academy, The Green, Datchet SL3 9EJ

Cost - Please contact Hannah

For more information please call:

07795 148505

## 

Check out our new Children's Centre webpages on the Royal Borough Website.

#### Find out information on:

- What's On Children's Centre Timetable
- Support and advice for families
- Volunteering opportunities
- Local Centres and contact details
- Things to do at home
- Child Protection Policy
- Newsletter



#### **Google - RBWM Children's Centres**

http://www.rbwm.gov.uk/web/childrens-centres.htm

Let us know us know what you think of our pages by rating us at the bottom of the page

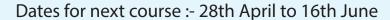


#### **Parenting Services**

There is often a high level of stress involved in parenting, with confusion and misinformation coming from every direction. The Parenting Team offer a range of parenting programmes to support families



#### **Primary Triple P**



10.00am to 12.00pm at Datchet Children's Centre

The three P's in Triple P stand for 'Positive Parenting Programme'.

Triple P cuts through the confusion involved in parenting and gives you clear simple strategies to turn problems around and also to prevent problems developing in the first place.

Triple P helps you understand the way your family works and uses things you already think, feel, say and do in new ways that nurture relationships, parenting skills and confidence as well as supporting your wellbeing.

The Programme is 4 consecutive weeks, with a small break for one to one support, followed by a final session.

#### **Baby Incredible Years**

Dates for next course:- 29th April to 17th June

10.00am to 12.00pm at Poppies Children's Centre

Baby Incredible years is a friendly and relaxed course for first time parents of babies aged 8 - 12 weeks. This group is run over a 10 week period and during that time parents will learn to observe and read their babies' cues, ways to provide nurturing and responsive care including physical, tactile, and visual stimulation as well as verbal communication.

Please note that places for this group are only from professional referrals





#### **Parenting Services**

#### **Primary Seminars**



Whether you need a little bit of support to make sure you're on the right track or noticed signs of problem behaviours that are becoming unmanageable, Triple P seminars are a short introduction to positive parenting strategies. You can either attend 1 seminar or all 3 and there's a free crèche but places are limited so please book early

Primary Triple P seminars are suitable for parents of children aged 2-10 years

Seminar 1
The Power of Positive Parenting

Seminar 2
Raising Confident, Competent
Children

Seminar 3
Raising Resilient Children



For more information on Triple P
Seminars please contact
01628 685 615
parenting@rbwm.gov.uk

#### **Discussion Groups**

Triple P Discussion Groups are short, small group, 2 hour sessions that offer support and practical advice around a specific problem behaviour.

There are three problem behaviour topics to choose from







#### **Dealing with Disobedience**



For more information on Triple P
Discussion Groups please contact
01628 685 615
parenting@rbwm.gov.uk



#### **Parenting Services**



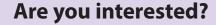


#### **Family Transitions**

The Triple P Family Transitions group is designed to help parents who are having difficulties making the transition through divorce or separation because of conflict with their co-parent, difficulties with anxiety, stress or depression or experiencing behavioural or emotional problems in their child.

Family Transitions addresses the risk factors and promotes protective factors for families going through separation and divorce. It promotes family processes that contribute to children's wellbeing during a time of transition in family structure

Family transitions is a 2 hour, friendly and relaxed, session that lasts for 5 weeks. During this time you will have a chance to have individual time with a Triple P practitioner.



If you would like to register for a group or find out more about Triple P groups, please call the Parenting Team on 01628 685 615 or email

parenting@rbwm.gov.uk

# Health & Support

#### For Newborns, Babies and Parents to be

# Health Visitor Drop in Clinics

Baby Clinics are held regularly so that you can take your baby along and weigh them. You will also be able to discuss any worries or concerns with your Health Visiting Team and get advice on weaning, breastfeeding, sleep routines etc.

You can also pick up your Healthy Start Vitamins from any Baby Clinic

Tuesday 9.30 am - 11 am Every Week

**St Michaels Church Hall** Church Lane, Sunninghill, SL5 7DD

Wednesday 1.30pm - 3pm
Every 2nd Wednesday of the month
Poppies Children's Centre
Kenneally, Broom Farm Estate,
SL4 4XP

Wednesday 9.30am - 11.00am Every Week

Datchet Children's Centre
Datchet St Mary's CofE Primary
Academy, The Green, Datchet SL3 9EJ

Thursday 1.30pm - 3.30pm Every Week

**Smith's Lane Clinic** Smith's Lane, Windsor SL4 5PE

Friday 2pm - 3.30pm 1st Friday of the month Eton Wick Village Hall Eton Wick Road, SL4 6LT

## Healthy Start Vitamins

For more information about Healthy Start Vitamins or to purchase, ask a member of your Health Visiting Team

#### Breastfeeding Support

For information or support, or just to meet other mums breastfeeding their babies, drop in

Monday 10am - 11am Every Week

All Souls Church Hall Church Road, Ascot, SL5 9DP

Tuesday 9.30am - 11am Every Week

**St Michaels Church Hall** Church Lane, Sunninghill, SL5 7DD

Wednesday 9.30am - 11.00am Every Week

Datchet Children's Centre
Datchet St Mary's CofE Primary
Academy, The Green, Datchet SL3 9EJ

Thursday 1.30pm - 2.30pm Every Week Smith's Lane Clinic

Smith's Lane, Windsor SL4 5PE

#### Baby Massage

A calm and relaxing class for you and your baby, enhancing bonding and communication between parent and baby

Please ask a member of the Children's Centre Team for more information or contact 01753 582564

#### **Useful Contacts**

**Duty Health Visitor**: 01753 636523

**National Breastfeeding Helpline**: 0300 100 0212

#### For Newborns, Babies and Parents to be

#### **Nurture Groups**

Children's Centre and Health Visiting Team working in partnership to offer an opportunity for parents to meet other parents, seek advice from Health and Children's Centre Staff

#### Monday 1.30pm - 3pm Every Week

**Datchet Children's Centre** 

Datchet St Mary's CofE Primary Academy, The Green, Datchet SL3 9EJ

Tuesday 1.30pm - 3pm Every Week

The Manor Children's Centre

Hanover Way, Windsor, SL4 5NW,

Thursday 1.30pm - 3pm Every Week

All Souls Church Hall

Church Road, Ascot, SL5 9DP

# Child Development Checks

Appointments only
Monday 12.30pm - 3.30pm
Poppies Children's Centre
Kenneally, Broom Farm Estate, SL4 4XP

Monday 1.30pm - 4.30pm Every Week

**Datchet Children's Centre** 

Datchet St Mary's CofE Primary Academy, The Green, Datchet SL3 9EJ

Thursday 9.30am - 12pm South Ascot Children's Centre

The Annexe, Silver Ring, High Street, Ascot, SL5 7JF

#### Midwife Appointments

Monday 9am - 1pm

**Lawns Children's Centre** 

Imperial Road, Windsor, SL4 3RU

Wednesday 9.30am - 1pm

**Poppies Children's Centre** 

Kenneally, Broom Farm Estate, SL4 4XP

# Midwives Meet and Greet Sessions

By Appointment with Midwives only

All appointments are at:

**Poppies Children's Centre** 

Kenneally, Broom Farm Estate, SL4 4XP

**Contact Datchet Children's Centre for more details** 

01753 582564

# Work &

#### **Work and Finances**



We provide support, advice, guidance and training to local residents who want to find employment in their home area. Our aim is to match local people to local jobs, whatever their background or circumstances, at every skill level – from junior operative to senior executive.

Anyone who needs help into work and particularly those who may be finding it difficult, such as:

- Lone Parents
- People who have been made redundant
- School leavers
- Adults with mental health issues or moderate learning difficulties
- Older people
- Ex-offenders
- Those who want to develop their career in a different direction

Come and see us to find out more

Town Hall,

St Ives Road, Maidenhead, SL6 1RF Monday's 9.30am – 3.30pm

Windsor Youth and Community Centre Alma Road, Windsor, SL4 3HD Wednesday's 9.30am – 3.30pm

Tel: **01628 685661** 

Email: info@growourown.co.uk

Citizens Advice
Bureau

The Maidenhead Citizens Advice Bureau offers practical, up-to-date information and advice on a wide range of topics, including: debt, benefits, housing, employment, immigration, consumer and other problems

Contact Maidenhead CAB on: 01628 674842

#### **CAB Drop - in Sessions**

The Citizens advice bureau has drop-in sessions for an initial needs assessment

#### Wednesday 10am - 2.30pm

No appointment necessary The Manor Youth Centre, Hanover Way, Dedworth, SL4 5NW

#### Weekdays (except Thursdays) 10am - 3.30 pm

Maidenhead Citizens Advice Bureau 4 Marlow Road, Maidenhead SL6 7YR

For more information please visit Citizens Advice National Website: www.adviceguide.org.uk

#### **Work and Finances**

# Universal Jobmatch

Find a job using the Universal Jobmatch service - jobseekers can match their CV and skills to jobs posted by companies

www.gov.uk/jobsearch

#### **Benefits Advisor**

Struggling with money? Find out whether you are eligible for some additional support?

www.gov.uk/benefits-adviser

# Free Money Advice



#### Because it doesn't grow on trees

The Money Advice Service is an independent service, set up by government to help people make the most of their money, it gives free, unbiased money advice to everyone across the UK – online, over the phone and face to face.

Call **0300 500 5000** 

moneyadviceservice.org.uk

#### **Useful Contacts**

#### **National Contacts**

#### Gingerbread

Provide expert advice, practical support and campaign for single parents

Tel (Freephone): 0808 802 0925 www.gingerbread.org.uk

#### **Family Lives**

We recognise that the best way to support families is to provide professional, non-judgmental support and advice in a way that all members of the family can freely access. We provide this through our 24 hour helpline, extensive advice on our website, our email and live chat services, befriending services, and parenting/relationship support groups

Tel: 0808 800 2222 familylives.org.uk

#### Home Heat Helpline

The Home Heat Helpline advises people worried about paying their energy bills and keeping warm during the winter. It also gives advice to low-income households in urgent need of heating help and advice. It is free to call and is open 9am-5.30pm Monday to Fridays

Tel: 0800 33 66 99 www.homeheathelpline.org.uk

#### Shelter

Shelter is a charity that works to alleviate the distress caused by homelessness and bad housing. Shelter provides free, confidential advice to people with all kinds of housing problems

Free Advice Helpline: 0808 800 4444 http://england.shelter.org.uk

#### **Local Contacts**

#### Windsor Library

01753 743940 windsor.library@rbwm.gov.uk

### NCT Slough, Windsor and District

We're here to support parents. We give them accurate, impartial information so that they can decide what's best for their family, and we introduce them to a network of local parents to gain practical and emotional support.

Tel: 0844 2436264 sloughnct@yahoo.co.uk

#### **Talking Therapies**

Is an NHS service that offers help and support to people in Berkshire suffering with depression or anxiety based problems

0300 365 2000 talking-therapies@berkshire.nhs.uk

#### Number 22

Provides free and confidential counselling to support for those in distress whilst also providing a space where clients can feel valued and heard

To speak to a counsellor please call: 01628 636661

#### The Link Foundation

The Link Foundation is a Maidenhead based children's charity committed to improving the lives of children and their families in the local community and surrounding areas

www.linkfoundation.co.uk



#### Is it free for all 2 year olds?

If you are in receipt of certain benefits or have an income below around £16,000 per year, then you may be eligible.

# Contact your local council for more details: Two year old funding

The Royal Borough of Windsor & Maidenhead Town Hall, St. Ives Road, Maidenhead SL6 1RF

Tel: 01628 685959

Email: 2yearoldfunding@rbwm.gov.uk



#### Community Learning and Skills Service

# Want to learn a new skill, build your confidence or get a qualification?

We offer part-time courses for adults (over 19) and families.

- Computing
- Dance and exercise
- Cooking and healthy eating
- English and maths
- Art, craft and design
- Family learning
- Skills for work
- Hair and beauty

...and more!





Study to get a qualification or just to learn something new.

Find us on Facebook
Search for Community
Learning and Skills Service



Free English classes in Maidenhead (eligibility criteria apply).
Call 01628 685647 to book an assessment.

Call (01628) 685647 for details of courses centres.





#### Why do we have an Advisory Panel?

#### The Sure Start Children's Centres Statutory Guidance (DfE 2010) states that:

'The Government believes advisory panels are an important part of providing effective governance and .... The Childcare Act now requires every Children's Centre to have an Advisory Panel'

#### What is an Advisory Panel?

The expectation of an advisory panel is to provide a challenging role, to give focus and direction to offer a good service to local children and families and to help steer partner agencies to work together to achieve this.

Every advisory panel is unique and no one member will be expected to have all the answers or be solely responsible for the management of the panel.

The success of the panel will depend on consistent representation and cohesive working of all members to ensure the Children's Centre Hub is effective and efficient and meet local needs.

#### Purpose of Advisory Panel

- Ensure compliance with requirements of the Childcare Act 2006 and other statutory requirements and guidance
- To provide support and challenge to the Children's Centres Hub against national and local requirements i.e.: Ofsted, Sure Start
- Ensure the safeguarding of children is always a priority
- Participate in the development, progress and oversight of the Children's Centre Hub service delivery plan
- Work with the centre manager to identify local priorities through effective consultation
- Monitor progress against performance outcomes
- Ensure that within the Children's Centres Hub's capacity services meet local needs and contribute to meeting children's outcomes.
- Facilitate effective engagement between the community and the Children's Centres Hub in order to shape services

#### What makes a good Advisory Panel?

- Effective team work
- Good working relationship with manager and staff
- Being a 'critical friend'
- Effective meetings that are time restrained, has a terms of reference, a focus and achieves good action plans and outcomes
- Knowing the hub area and its needs
- Identifying gaps in services
- Is child centred and focussed on children reaching their full potential
- Prioritises and maintains a focus on shaping services to support families with the highest level of need (targeted families)
- Shares good practice with other advisory panels

# Children's Centre A Sure Start



# Maidenhead Hub

Contact: RACHAEL PARK-DAVIES 01628 685642 Riverside Children's Centre Maidenhead, SL6 7JB Ray Mill Road West West Dean

Maidenhead, SL6 2SG Larchfield School, Bargeman Road, Larchfield Site

Maidenhead, SL6 6DU St Mark's Hospital, **Little Acorns Site** St Mark's Road,

Manifold Way, Waltham Road, Maidenhead, SL6 3GW **Woodlands Park Site** 

Maidenhead, SL6 5HE **Pinkneys Green Site** Blenheim Road

Maidenhead Nursery Site Maidenhead, SL6 7PG School Lane

# **RBWM Children's Centre Registration**

Information about you and your family

	Main Carer Details	2nd Carer Details
First Name		
Surname		
Relationship to child		
Address and Post Code		
Mobile Number		
Email address		
Date of Birth (dd/mm/yyyy)		
Are you a lone parent?	Yes No	Yes No
If you are pregnant when is the due date?		
Please delete	Employed / Unemployed	Employed / Unemployed
Do you consider yourself/your partner to have a disability?	Yes No	ON Sey
What is your home language?		
How is your spoken English? (Please CIRCLE)	Not Spoken Basic Fluent	Not Spoken Basic Fluent
	Child 1	Child 2
First Name		
Surname		
Date of Birth (dd/mm/yyyy)		
Male or Female (Please TICK)	Male Female	Male Female
Do you consider your child to have a disability?	Yes No	Yes No

Ethnicity	Parent/ Carer	nt/	Child	<u>.</u>	Ethnicity	Parent/ Carer	ે ક્	Child	
		2	_	2		_	2		2
White British					Asian or Asian British				
Irish					Indian				
Traveller/Gypsy/Roma					Pakistani				
Traveller of Irish Heritage					Bangladeshi				
Other					Any other Asian background				
Mixed					Black or Black British				
White/Black Caribbean					Caribbean				
White/Black African					African				
White/Asian					Chinese				
Any other mixed background					Any other Black backgound				
Decline to Answer					Other ethnic group				

# Consent

enable effective planning of services with other professionals working with the Children's Centre. Centre my explicit consent to use the personal information for the purposes of Government monitoring and to information I have supplied on this form will be used. I understand by signing this form I am giving the Children's I confirm I have been given a copy of the Sure Start Children's Centre Privacy Notice which explains how the

where appropriate, passed to the relevant authority. I confirm that I have been made aware of the Children's of the Local Safeguarding Children Board, which requires all concerns about a child's welfare to be noted and Children's Centres in the Royal Borough of Windsor and Maidenhead must follow the guidance and procedures necessary Centre Child Protection policy and understand that the policies and procedures will be put into practice when

# Parent Signature.....

of supporting children and families. When using information, confidentiality and anonymity will be respected at all times.' 'Data Protection Act 1998. In accordance with this act, the information you supply will only be used by the Children's Centre in its role

do not wish to register my child/ren with the Children Centre 🗀

# Windsor and Datchet Hub

Contact:

SERENA RUMSEY-MITCHELL 01753 582564

childrens.centres@rbwm.gov.uk

# Poppies Children's Centre Kenneally Road

Broom Farm, Windsor, SL4 4XP

# Lawns Children's Centre

Imperial Road, Windsor, SL4 3RU

# The Manor Youth Centre

Hanover Way Windsor

SL4 5NW

# Little Cygnets – Datchet

St Mary's Cof E Primary Academy,

The Green, Datchet, SL3 9EJ

# Little Cygnets – South Ascot

The Annexe, Silver Ring, High Street, Ascot, SL5 7JF

# Little Cygnets – Eton Wick

Eton Wick CofE First School, Sheepcote Road, Eton Wick SL4 6JB

# Little Cygnets – Old Windsor

Old Windsor Youth & Community Centre,
Robin Willis Way, Old Windsor



## CHILD PROTECTION POLICY For CHILDREN'S CENTRE





#### **CENTRE USER RESPONSIBILITIES**

- All visitors entering the Children's Centre are required to sign in/out.
- Centre Users attending an event must complete & sign a Registration Form
- Adults are responsible for the safety of all children in their care at all times.
- Children must not be left unattended at any time, staff cannot be responsible for them.
- Children & Adults shall be treated respectfully at all times
- Smacking a child is unacceptable

Your Children's Centre is committed to providing a safe and secure environment for children, staff and visitors and to promoting a climate where children and adults will feel confident about sharing any concerns which they may have about their own safety or the well being of others. We are required to be watchful for signs and symptoms of:

- Physical abuse
- Sexual abuse
- Neglect
- Emotional abuse



#### SAFEGUARDING CHILDREN

In the interest of safeguarding and under "Every Child Matters" agenda, we ask that Centre users refrain from using their mobile 'phones or cameras whilst attending sessions.



#### **CONCERNS ABOUT A CHILD'S SAFETY or WELLBEING**

In the first instance Staff will work with parents or carers to offer support or advice.

#### **BUT**

Parents should be aware that in urgent/repeated concerns or incidents, the Centre Staff are obliged to discuss or refer these to Social Services without the consent of the parent/carer.



#### **ABOUT DOMESTIC VIOLENCE**

We recognise that those who are abused or witness violence may find it difficult to develop a sense of self worth and may view the world in a negative way. They may feel helpless, and feel a sense of self-blame.

The Children's Centre will work with other agencies in order to support them.



Please feel free to see our Full Child Protection Policy at Reception

#### **Privacy Notice – Sure Start Children's Centres**

Sure Start Children's Centres within the Royal Borough of Windsor and Maidenhead can be based on school sites, community centres or hospital sites. Wherever they are, their services are run independently although still supportive of other organisations and agencies.

Schools, Local Authority (LA), the Department for Education (DfE), the Department of Health (DH) and the Primary Care Trust (PCT) all process data in order to run their services efficiently and effectively. As part of the Family Support's recording policy all information provided will be stored on a RBWM Children's Services Database. Your information will only be accessed by appropriate staff working on behalf of RBWM, these staff are subject to Disclosure Barred Service and comply with the council's policy on confidentiality. We would like to explain to you what information will be held, the reasons why and how it will be used.

The only information held will be that which is provided by you on the Registration Form.

We collect data on children and parents/carers to be able to meet the monitoring requirements set by Government and to inform the development and delivery of our services.

Sure Start Children's Centres work closely with partners in schools, the PCT, LA and other groups supporting children and families. Centres will be inspected by Ofsted. Data provided by you to the Children's Centre will not be shared in a way that will identify either you or your child to any other organisation. Should it be felt that another organisation may be able to offer support to you or your child, you will be consulted before any information is shared<sup>1</sup>.

Information you have provided can be removed from the database, should you request it.

Children, young people and their parents/carers, as data subjects, have rights under the Data Protection Act 1998, including a general right of access to personal data held about them, with parents exercising this right on children's behalf if they are too young to do so themselves, (usually under 12 years old). Further information about data protection and your rights can be found at http://www.rbwm.gov.uk/web/foi\_data\_protection.htm

If you wish to access the personal data held about you or your child, please contact your Children's Centre Co-ordinator or write to:

Data Protection Officer
Royal Borough of Windsor & Maidenhead
Town Hall
St Ives Road
Maidenhead
SL6 1RF

In order to fulfil their responsibilities under the Act the organisation will, before responding to this request, seek proof of the requestor's identity, payment of £10 and any information required to locate the personal data requested.

<sup>&</sup>lt;sup>1</sup> The only exception to this is if it is considered that the well being of a child is at risk. The centre's Child Protection policy states that if there is a concern for the well being of a child, this will be raised with the parents/carer in the first instance unless this is likely to increase the risk to that child, before a referral is made to Social Services.



Allison Bradshaw
Family Support Manager
Early Help and First Response
The Riverside Centre
Riverside Extended Services,
West Dean, Off Ray Mill Road West,
Maidenhead SL6 7JB



**Dear Parent** 

I would like to welcome you to your local Children's Centre. Thank you for registering your details with us.

We have a host of activities on offer for you and your children. We will be sending you our timetable each term.

If this is your first visit to a Children's Centre please do not hesitate to ask one of our staff members to show you around and discuss any particular sessions that you may be interested in.

From time to time Children's Centre staff may take photos to capture events. Please could you complete this photo permissions form:-

#### Parental Consent Form for the use of Images of Children

(child's full name)
(child's full name)
(child's full name)
Hereby give RBWM Children's Centres permission to use any still and/or moving image being video footage, photographs and/or frames and/or audio footage depicting myself and my/our children named above.
*do/do not allow usage of myself or my/our children to be included with the published image.
(*delete as appropriate)
If consent is given please tick boxes for the following usage:-
Around the Children Centre
In Publicity Materials
On Website
Signed : Date:
Thank you in advance.
Allison Bradshaw Family Support Manager

I/we (name) ...... the parent(s)/guardian(s) of :-

#### **Notes Page**

Use this page to write any notes	

Use this page to write any notes

#### **WINDSOR HUB**

Little Cygnets
Datchet,
Datchet St Mary's CofE,
The Green, Datchet,
SL3 9EJ

Little Cygnets Eton Wick Eton Wick CofE First School, Sheepcote Road, SL4 6JB

The Manor Children's Centre Dedworth, Hanover Way, Windsor, SL4 5NW Poppies Children's Centre, Kenneally, Broom Farm Estate, SL4 4XP

Old Windsor Youth and Community Centre, Robin Willis Way Old Windsor SL4 2PX

Little Cygnets
South Ascot,
The Annexe, Silver Ring,
High Street, Ascot,
SL5 7JF

Lawns Children's Centre Imperial Road, Windsor, SL4 3RU

#### **Contact us on:**

Telephone: 01753 582564

#### **Email:**

#### childrens.centres@rbwm.gov.uk

#### Children's Centre Hub Coordinator

Serena Rumsey – Mitchell

**Family Support Workers** 

Debbie Oates Amanda Beldom

Emma Robins Michelle Meredew

Aimee Deacon

#### Other members of the team

Karen Legg Children's Centre Business Support Tricia Phillips Parenting Worker

